

Job Title: Boarding Agent
Status: Full-Time Employment
Company: Blue Water Shipping
Posting Date: May 2022
Locations: Federal Way, WA / Puget Sound Ports



Blue Water Shipping is seeking to fill a Boarding Agent position for the Puget Sound region.

Job Description: Efficiently and effectively handle all aspects of port call. Liaise between Agency principals, Captains, marine terminal personnel, and other involved stakeholders before vessel arrival, while in port, and post departure.

Qualifications / Skills / Abilities:

- College degree preferred.
- 1+ years maritime experience preferred. Agency experience strongly preferred.
- Strong verbal and written communication skills.
- Ability to self-motivate and excel in a fast pace and often rapidly changing environment.
- Generally comfortable with technology and demonstrated proficiency with email / electronic communication both in office and mobile.
- Maritime industry operates 24/7/365. Qualified individuals must have the ability to work evenings, weekends, and holidays.

Physical Requirements:

- Ability to climb stairs, ladders, and gangways.
- Operate a motor vehicle (with clean driving record)
- Lift and carry up to 50 lbs.
- Withstand exposure to outdoor elements in PNW.

Job Duties:

- Coordinate with pilots, tugs, linesmen, CBP, USCG and other maritime personnel.
- Physically attend vessels in port.
- Vessel document preparation.

Company Description: Founded in 1979, Blue Water Shipping Company quickly evolved into one of the leading agencies in the United States. Our mission has remained unchanged - to provide the finest agency services available with dedicated conscientious professionals, providing rapid and concise communications, utilizing state of the art technology, with unending dedication to our customers. www.bluewatershipping.com

Applications: Interested and qualified individuals may submit a resume and cover letter via email to jobs@bluewatershipping.com.